

Weedon Parish Council Summons to Meeting

Tuesday 21 November 2023 7.30pm

To members of Weedon Parish Council.

You are hereby summoned to a General Meeting of the Weedon Parish Council on 21 November 2023 at 7.30 pm, to be held in The Old Schoolroom Weedon for the purpose of transacting the following business.

Issue date –Wednesday 15 November 2023

Ruth Millard

Clerk to the Parish Council

71/23 Public Open Forum For residents to bring items to the Council's attention.

72/23 Apologies and Members' Interests To receive and accept any apologies for absence.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011.

73/23 Approval of Minutes

To agree the minutes from the General Meeting 19 September 2023.

74/23 Planning

- a. Update on OS 7009 Aston Abbotts Road remaining gap land (wildlife amenity space and public park bench)
 - i. Legal and contracts
 - ii. Discussion of preliminary specifications for bench, its positioning and installation, and re-siting of litter bin...

75/23 Finance and Accounts

- a. **Payments.** To note invoices to be paid and payments made between meetings.
- b. **Accounts.** To agree statement of accounts and bank reconciliation for end October 2023.
- c. Pre Budget discussion on spending in 2024 for capital items
- d. **Clerk Annual Review.** To note this has been delayed. Implementation of 2023-24 National Salary award and any move to a new grade level will follow the review, to be completed before the January meeting

76/23 Environment

- a. **Footpaths, Footways and Highways**
 - i. **Speed Control.** MVAS, SpeedWatch, Other. Update/Review. To discuss and agree quotes received for SIDs (Speed indicator Devices)
 - ii. **Litter, Dog and Grit bins.** Update.
 - iii. **Footpaths inc gates, signs.** Update
 - iv. **Bucks Highways.** Update .
- b. **Street lighting**
- c. **Park and Play Area**
 - i. **Inspections and works arising.** Update on agreed works to be done following annual ROSPA inspection.
 - ii. **Horticultural.** Update. To discuss and agree the quotes received for the park and graveyard tree work.
- d. **Pond, Grass, Hedges and Verges** including wildflower verges, village tidiness/litter, overhanging hedges/trees, horticultural works, WWG pond information board
 - i. **Overhanging issues.** 8 New Road (hedge/ditch/verge) update. Any other actions required.
 - ii. **Cooks Hill wildflower verge.** To discuss proposed neighbour consultation review/seeding/variation.
- e. **Capital Projects/Exceptional Expenditure**

77/23 Weedon Graveyard Management inc horticultural, administration, applications for memorials/EROBs

- a. **Administration**
 - i. SG will present a review and proposal for procedure regarding graveyard deposits made before WPC lease.
 - ii. To note George Woolnough application for headstone.
- b. **Horticultural**
 - i. To discuss the quotes obtained to remove the spoil from grave digging, rear of graveyard.

78/23 Correspondence and Communications inc website, Community Board, annual/other newsletters

79/23 Appointments

- i. To consider re-appointment of J Rose in April 2024 as trustee to Lord Fortescue's Charity.

Date of next meeting Tuesday 16 January 2024

75/23

August 2023 Balances

Business Account	30 September 2023	24734.48
Treasurers Account	30 September 2023	1000.00
Business Account	30 October 2023	21773.24
Treasurers Account	30 October 2023	1,000.00

Income September/October 2023

Business Account3205	05 September 2023 – Bucks Community Board	1000.00
	09 September 2023 - Interest	17.36
	15 September 2023 – 50% Precept	7,017.00
	26 September 2023 – Chapman Rent	46.32
	09 October 2023 - Interest	22.22
	25 October 2023 – Woolnough Memorial	120.00

Direct Debits Aug/Sept 2023

SSE, invoices 02.08.2023-01.09.2023 Acc. for Aug 2023	LGA 1972, Sched. 14 para	DD	47.02
SSE, invoices 02.09.2023-01.10.2023 Acc. for Sep 2023	LGA 1972, Sched. 14 para	DD	44.31

Invoices for online payments

SEPTEMBER 2023			
* Race Computing Solutions, inv. WPC014	LGA 1972, 111	BP 422	230.00
* Buckland Landscapes Ltd. Inv. 49030	LG(Misc Prov)A 1976, s19 & LGA 1972, s214	BP 423	420.50
Jalex Webprint Ltd. Annual Report	LGA 1972, s111	BP 424	109.00
OCTOBER 2023			
Buckland Landscapes, 49332	LG(Misc Prov)A 1976, s19 & LGA 1972, s214	BP 425	402.50
MRA garden Services, invoice 09633	LGA 1972, s101	BP 426	205.00
The Old Schoolroom, invoice 7052	LGA 1972, s113	BP 427	20.00
Steven Richards, inv. SI-28884 Duck food	LGA 1972, s137	BP 428	85.43
Starboard Systems Ltd. Scribe acc. inv. 4573	LGA 1972, s111	BP 429	273.60
ER Millard, September 2023 Salary Month 6	LGA 1972, s112	BP 430	339.06
HMRC, Income Tax Sept 2023	LGA 1972, s112	BP 431	30.40
PKF Littlejohn LLP, Audit 2022-23	LGA 1972, s111	BP 432	252.00
Parish Online invoice 11UB096-0008	LGA 1972, s111	BP 433	45.00
ER Millard, Allowances & Expenses to Sept 2023	LGA 1972, s111	BP 434	330.60
ER Millard, October Salary 2023 Month 7	LGA 1972, s112	BP 435	339.06
HMRC, Income Tax October 2023	LGA 1972, s112	BP 436	30.40
GMT Services (Gerry M)	LG(Misc Prov)A 1976, s19 & LGA 1972,	BP 437	706.10
NOVEMBER 2023			
Buckland Landscapes Ltd, invoice 49619	LG(Misc Prov)A 1976, s19 & LGA 1972, s214	BP 438	402.50
MRA garden Services, invoice 02976	LGA 1972, s101	BP 439	660.00
ER Millard, November 2023 Salary Month 8	LGA 1972, s112	BP 440	339.06
HMRC, Income Tax November 2023	LGA 1972, s112	BP 440a	30.40

*paid last month